

BYLAWS

of

Jersey Girls Lacrosse Association

11/1/11

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## ARTICLE I - NAME

The name of this Organization shall be Jersey Girls Lacrosse Association (hereinafter referred to as the "JGLA"), formerly known as and previously operating under the name of New Jersey Junior Girls Lacrosse League (NJJGLL).

## ARTICLE II – OFFICE + REGISTERED AGENT

Section I        The JGLA shall maintain a registered office and mailing address in the State of New Jersey at the current home address of the JGLA President, as required by law. The JGLA may also have offices in such other places as the Board of Trustees may, from time to time, determine or as the activities of the JGLA may require.

Section II        The Registered Agent of the JGLA shall be the President unless otherwise determined by the Board of Trustees.

Section III       The Board of Trustees may change the registered office and mailing address and Registered Agent without notice and without formal amendment of these Bylaws.

## ARTICLE III - PURPOSE

Section I        The purpose of the JGLA shall be to promote:

- (a) Interest in the "Women's Game" of Lacrosse;
- (b) Good sportsmanship, including safe and fair play in Lacrosse;
- (c) Education of coaches, players, officials and fans about Lacrosse;
- (d) Preservation of the memorabilia and values of Lacrosse (Honoring the Game);
- (e) The social and athletic development of our Players; and
- (e) Any such other purposes as permitted by law.

Section II        In addition to the above general purposes, the JGLA shall also serve as and be an affiliate of US Lacrosse.

## ARTICLE IV - FISCAL YEAR

The fiscal year of the JGLA shall begin on October 1st and end on September 30<sup>th</sup> of the year in which the season takes place (i.e. for the 2012 Season, the fiscal year is from 10/1/11 to 9/30/12)

## ARTICLE V - MEMBERSHIP

Section I Membership is conditioned upon agreement to abide by these Bylaws, our JGLA Charter and Policies, all applicable rules and regulations of any organization the JGLA is affiliated with, including but not limited to, US Lacrosse (hereinafter referred to as "USL").

Section II Member Programs (hereinafter referred to as "Member(s)") shall consist of one (1) or more Team(s) of Players from a particular municipality in the State of New Jersey, or other organizing structure (i.e. middle school, lacrosse club, etc...), except that a Member may admit players from another municipality under the following conditions;

- a) The other municipality is geographically contiguous to the Member Program seeking membership, and;
- b) The other municipality does not have a lacrosse program of its own, and/or;
- c) The two (2) municipalities have agreed to combine players in order to field a Team(s) consistent with other Members in the JGLA;
- d) A Player describes extenuating circumstances which may preclude her from participating in her town program. She may make a special request to move to another program and such request is approved by the President.

Section III Representatives of each Member must be at least eighteen (18) years of age.

Section IV All Administrators, Coaches and Players must be members of US Lacrosse.

## ARTICLE VI - MEETINGS

- Section I        There shall be an annual meeting held each year in October/November for the election of the Executive Board of Trustees (President, Vice President, Treasurer and Secretary). It shall be the responsibility of the JGLA President to set the date and call such meeting to order. The annual and other meetings of the JGLA shall be held at such locations and at such times as shall be determined by the JGLA President, or a majority of the Board of Trustees.
- Section II        Upon proper call for a meeting, the JGLA President or Secretary shall publish notice by e-mail through the JGLA website to all Members at least two (2) weeks in advance of the annual meeting and two (2) weeks in advance of other meetings, including meetings of the Board of Trustees, except that such notice may be dispensed with for good cause by majority action of Members. The notice shall state with reasonable specificity the purpose of each such meeting and its location.
- Section III        The election of the Executive Board of Trustees shall be determined by a majority vote of Members at the annual meeting. Members may vote by proxy, provided such proxy is in writing and given within one (1) week, prior to and / or after, the date of the meeting. Any actions brought for vote by the Board of Trustees at the annual meeting shall be taken only by a majority vote of the Members.
- Section IV        At the annual meeting, a quorum shall consist of more than half of the Member Programs of the JGLA either present in person or represented by proxy. No action may be taken at the annual meeting except when a quorum exists and a majority of the Member Programs at such meeting vote in favor of the action.
- Section V        All the other actions of the JGLA, besides the election of Executive Board and those taken at the annual meeting, shall be taken only by majority vote of the Board of

Trustees. The Trustees may take no action unless there is a quorum at a duly constituted meeting in accordance with Section II above. A quorum shall consist of more than half the Trustees either present in person or by proxy.

## ARTICLE VII - BOARD OF TRUSTEES

Section I The Board of Trustees of the JGLA (hereinafter collectively referred to as the "Board") shall be comprised of the following "Officer" positions:

- President
  - Vice President
  - Secretary
  - Treasurer
- 
- Conference President(s)
  - Coaching Education Chair
  - Umpire Chair
  - Rules Chair
  - Select Team Chair
  - Sportsmanship Chair
  - U13/U15 Festival Teams Chair
  - Novice/Outreach Chair
  - Trustee(s)

Section II The Board shall develop policies, rules and regulations of the JGLA and shall conduct and supervise the affairs of the JGLA.

Section III Any member of the Board who fails to attend two (2) consecutive meetings of the Board shall there by forfeit their office as a member of the Board, unless excused by a

majority of the Board. A replacement shall be appointed as dictated in Section VIII and/or Section IX below, based upon the specifics of the situation.

- Section IV The Board shall meet a minimum of four (4) times per calendar year or at the call of the President or on the request of three (3) members of the Board.
- Section V A simple majority shall constitute a quorum at Board meetings for the transaction of business.
- Section VI No person may hold two (2) Executive Board offices simultaneously. Officers may, however, act as the Chairperson(s) of Committee(s) established by the Board.
- Section VII Each Officer shall serve one (1) three (3) year term beginning with the JGLA meeting in October/November. No individual shall serve more than two (2) successive terms in any one (1) position after adoption of these Bylaws. (i.e. 3 years minimum / 6 years maximum). Non-successive terms in the same position are permissible as well as serving in different positions in successive years.
- Section VIII Any vacancy in an Officer position occurring during the term of such office shall be filled by appointment by the President, provided any vacancy for a Conference President post shall be filled by representatives of the Members in that Conference.
- Section IX An Officer elected may be removed, with or without cause, only by vote of the Board of Trustees at a special meeting called for that purpose. However, the authority to act as an Officer may be suspended by the Board for cause.
- Section X An Officer may resign by written notice to the JGLA. The resignation shall be effective upon receipt thereof by the JGLA or at a subsequent time as may be specified in the notice of resignation.
- Section XI The Board of Trustees may form or create such committees to serve for such periods and for such purposes as the Board, in their discretion, may determine appropriate.

## ARTICLE VIII - DUTIES OF OFFICERS

Section I      PRESIDENT. The President shall be the Chief Executive Officer of the JGLA and shall have the general powers and duties of supervision and management usually vested in the Office of President, including overseeing all communication(s) through the JGLA website. He/she shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Board to delegate any specific powers, except such as may be by statute exclusively conferred on the President, to any other Officer or Officers of the JGLA. The President shall serve as the primary representative for the JGLA with USL and its affiliates. The JGLA President (or their designee) shall act as Chairman of the Board of Trustees and preside over the annual organizational meeting.

Section II     VICE PRESIDENT. The Vice President shall assist the President in all of his/her duties and JGLA general management. He/She shall oversee the Conference Presidents and support the work of the Board of Trustees. In the President's absence, the Vice President shall assume all duties of the President. The Vice President is anticipated to assume the role of President after the President's term(s) expire(s).

Section III    SECRETARY. The Secretary shall keep the minutes and records of the JGLA in appropriate books, see that all notices for meetings are given in accordance with these Bylaws, prepare a record of all actions proposed or taken at JGLA meetings and document all the votes of the Members and the Board in a book to be kept for that purpose, assist with JGLA-wide mailings/notices/correspondence and, in general, perform all duties incidental to the office of Secretary and such other duties as may be assigned by the President or the Board.

Section IV TREASURER. The Treasurer shall have custody of all JGLA funds and assets and shall keep full and accurate accounts of receipts and disbursements in books belonging to the JGLA, and shall keep the monies of the Association in separate accounts to the credit of the JGLA. The Treasurer shall disburse the funds of the JGLA as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the President and Trustees, at JGLA meetings, or whenever they may require it, an account of all his/her transactions as Treasurer and of the financial condition of the JGLA. The Treasurer shall, if required by the Board of Trustees, give bond for the faithful performance of his/her duties in such sums and with such surety as shall be approved by the Board. An annual audit of the Treasurer's books shall be conducted prior to the Annual Meeting. The Treasurer is required to make an annual financial and activity report to the Members at the fall organizational meeting.

Section V CONFERENCE PRESIDENT(S). Conference Presidents are appointed by the President in consultation with the Board. They must be Members in good standing of their geographic conference. Duties include: communication with Conference Members; ensuring Member compliance and adherence to JGLA/USL rules; organizing conference-wide meetings for various purposes including game scheduling. The Conference Presidents shall assist in dispute resolution as needed along with the President, Sportsmanship Chair and Umpire Chair.

Section VI COACHING EDUCATION CHAIR. The Coaching Education Chair shall be responsible for recommending and executing education programs for the JGLA. The Coaching Education Chair shall work closely and continuously with the Education Training department at USL and with the on-site clinic coordinator(s) to develop annual Coach educational offerings.

- Section VII UMPIRE CHAIR. The Umpire Chair shall work with USL and any USL umpire affiliate to ensure that all JGLA specific rules are made available to the referees and to resolve any issues over assignments, qualifications, or other umpire-related issues that may impact the quality of the games. He/She will assist the President, Conference Presidents and Sportsmanship Chair in dispute resolution as needed.
- Section VIII RULES CHAIR. The Rules Chair shall be responsible for maintaining and providing updates to the JGLA on USL rule and policy changes. The Rules Chair will present such changes and recommendations to the Board of Trustees for consideration and adoption, if appropriate. The Rules Chair will also assist the Board in resolving any conflict or ambiguity in interpretation of the rules and policies.
- Section IX SELECT TEAM CHAIR. The Select Team Chair shall oversee Select Teams and help enforce rules and policies governing Select Team play. He/She shall assist in coordinating and disseminating information regarding Select Level activities to all Members and help facilitate Coach/Select Team communication.
- Section X SPORTSMANSHIP CHAIR. The Sportsmanship Chair shall assist the President, Conference Presidents and Umpire Chair in all sportsmanship-related issues and disputes involving Player(s), Coach(es), Official(s) and/or Fan(s). He/She will help promote the "Honor the Game" philosophy and good behavior and sportsmanship throughout the JGLA.
- Section XI U13/U15 FESTIVAL TEAMS CHAIR . The Festival Team Chair shall assist in promoting and coordinating JGLA's participation in any US Lacrosse festival or tournament.
- Section XII NOVICE/OUTREACH CHAIR. The Novice/Outreach Chair shall support and assist the State's new and start-up programs. He/She shall seek out new and developing

programs and shall represent the new programs' interests to the Board and Members in general.

Section XIII TRUSTEE(S). Trustees must attend Board Meetings and hold a Chair or Conference President position at some point during his/her service. Trustees are responsible for voting on all JGLA actions and promoting the rules and policies of JGLA/USL.

#### ARTICLE IX – ASSOCIATION CHARTER + POLICIES

The JGLA's Charter and Operational Policies are described in detail on the Association website ([www.JerseyGirlsLacrosse.org](http://www.JerseyGirlsLacrosse.org) or [www.JerseyGirlsLAX.org](http://www.JerseyGirlsLAX.org)) and shall be included by reference in these Bylaws. Go to the "About" and "Rules & Regulations" sections of the website for more information.

#### ARTICLE X - PARLIMENTARY PROCEDURE

The rules contained in the current edition of Robert Rules of Order Newly Revised shall govern the JGLA.

#### ARTICLE XI – AMENDMENTS

These Bylaws may be amended only by a vote of two-thirds (2/3) of the Members present in person at a duly constituted meeting in accordance with Article VI.